

# JOB VACANCY

Join the Allendale Group

# Today!



## EXHIBITIONS AND MARKETING OFFICER

The Allendale Group Limited are a family owned business based in Hoddesdon, Hertfordshire since 2003. Specialists in all Electronic & Mechanical Engineering equipment with a growing number of brands operating in a wide range of industries under the Allendale Group name, with manufacturing and distribution facilities in the USA & China.

Specialists in all Electronic & Mechanical Engineering equipment with a growing number of brands operating in a wide range of industries under the Allendale Group name.

We seek an enthusiastic Exhibitions and Marketing Officer to be responsible for sourcing, booking and attending relevant Exhibitions and Events on behalf of the Company. You will deal with all logistical and practical elements, including setting up and manning of our stall, dealing with enquiries from the general public about our products and working in close liaison with our Sales team and Marketing Manager.

You must be able to quickly build rapport with the public, present a professional image of the company, be highly organised, have excellent communication skills and be entirely flexible in your working days and hours. Weekend working will feature, and occasional Bank Holiday weekends. This is a full time position. Candidates must be physically fit to be able to manoeuvre our stand and merchandise in and out of exhibition halls, and you must hold a full UK driving licence.

UK Nationwide travel will feature, and occasional overseas travel may be required.

To apply please submit your CV to [jobs@allendale-group.co.uk](mailto:jobs@allendale-group.co.uk)

*Only short-listed candidates may be contacted for this role. If you haven't heard from us within 28 days please assume you have been unsuccessful on this occasion.*

**The Allendale Group Ltd.**  
Pindar Road, Hoddesdon, Hertfordshire,  
EN11 0BZ, United Kingdom.

Tel: +44 (0)1992 450 780



**The Allendale Group**

Email: [jobs@allendale-group.co.uk](mailto:jobs@allendale-group.co.uk)  
Website: [www.allendale-group.co.uk](http://www.allendale-group.co.uk)